



Ref: SGRC Com-11/DSIMSH/2025

Dated: 03/01/2025

**GENDER HARRASMENTCOMMITTEE**

**Constitution of the committee**

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For any grievance, please contact Presiding Officer

## Major objectives

The committee shall establish a well-defined mechanism for reporting grievances so that the victims can voice their grievances without any hesitation, to ensure proper tracking of the grievances and timely remedy/justice is delivered.


## Roles and Responsibilities

- The committee will have Standard Operating Procedures on their roles, responsibilities and operation.
- The committee will provide corrective and preventive actions in a timely manner and build confidence for safety for all women.
- Complaints can be received both on off line and on-line mechanisms for grievances.
- It is the responsibility of the Committee to prominently display the name of the Convener and the other members of the Cell along with their phone Nos., whom to contact, how to contact, etc.
- It is the prime duty of the committee to make aware of all students and employees about the "Vishaka Guidelines" issued by UGC, New Delhi.
- All complaints of sexual harassment shall promptly and thoroughly be investigated by the committee.
- All complaints of sexual harassment shall be confidential. Only those individuals necessary for the investigation and disposition of the complaint are to be given information.
- It is the duty of the Committee to conduct workshops / seminars/ guest lectures on gender discrimination, Vishaka Guidelines, etc to all students and employees.

## Scheduling of Meetings

Meeting of this committee shall be once in every month.



  
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